



Yearly Status Report - 2018-2019

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	GOVERNMENT DEGREE COLLEGE BANDA, SAGAR
Name of the head of the Institution	Dr. H. G. Sen
Designation	Principal(in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07583292011
Mobile no.	9300731856
Registered Email	hegcbansag@mp.gov.in
Alternate Email	iqacbanda1005@gmail.com
Address	Ward No 11, Bandri Road, Banda (Belai), Sagar
City/Town	Banda (Sagar)
State/UT	Madhya Pradesh
Pincode	470335

2. Institutional Status																			
Affiliated / Constituent			Affiliated																
Type of Institution			Co-education																
Location			Semi-urban																
Financial Status			state																
Name of the IQAC co-ordinator/Director			Prof. A. K. Rawat																
Phone no/Alternate Phone no.			07583292011																
Mobile no.			9691724459																
Registered Email			hegcbansag@mp.gov.in																
Alternate Email			iqacbanda1005@gmail.com																
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)			http://www.mphighereducation.nic.in/InstitutePortal/Public/AQARReports.aspx?DT=MQ==&InstId=NTE4																
4. Whether Academic Calendar prepared during the year			Yes																
if yes,whether it is uploaded in the institutional website: Weblink :			http://www.mphighereducation.nic.in/bandacollege																
5. Accrediation Details																			
<table border="1"> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> <tr> <td>1</td> <td>B</td> <td>2.01</td> <td>2017</td> <td>02-May-2017</td> <td>01-May-2022</td> </tr> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B	2.01	2017	02-May-2017	01-May-2022
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
1	B	2.01	2017	02-May-2017	01-May-2022														
6. Date of Establishment of IQAC			31-May-2014																
7. Internal Quality Assurance System																			
<table border="1"> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by IQAC</th> <th>Date & Duration</th> <th>Number of participants/ beneficiaries</th> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </table>						Quality initiatives by IQAC during the year for promoting quality culture			Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries								
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Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries																	

Oath taking for cleanliness campaign	05-Oct-2018 1	112
Voter Awareness Day	25-Jan-2019 1	252
International Yoga Day	21-Jun-2019 1	54
Plantation drive was done in the campus	20-Aug-2018 1	91
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2018 0	0
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Improving teaching methods with use of ICT. 2. Sensitizing the student towards Ecological and Environmental Issues. 3. More avenues for the students to engage in community services. 4. IQAC is engaged in identifying areas where quality is to be improved.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
GER improvement	GER was improved by the program "College Chalo Abhiyan" Teachers visit the nearby schools to motivate and aware the students about college and its standard college to escalate GER.
Encouraging students towards curricular as well as extra-curricular activities	Students actively participate in various academic and co-curricular activities.
Induction program proposed to be organized for first newly admitted students	Induction program was organized in the month of August
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	11-Apr-2017
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	28-Feb-2019
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Government College Banda is affiliated to Maharaja Chhatrasal Bundelkhand University, Chhatarpur. and its curriculum is provided by the Department of Higher Education DHE, Government of Madhya Pradesh. Under Graduate/Post Graduate courses have the curriculum designed by the Central Board of Studies of the State/University. The College strictly adheres to the academic calendar as given by the Department of Higher Education MP. The college carefully follows the academic calendar of events prescribed by the department of higher education MP and specifies available dates for significant activities to ensure a proper teaching-learning process and continuous evaluation. Students are provided with the syllabus of each subject for the academic session. Teachers need to maintain a personal diary for effective academic planning,

implementation, and review of the curriculum. The institution ensures effective curriculum delivery through a well-planned and documented procedure. The general time table committee works to prepare a detailed timetable headed by the principal and convened by the senior faculty members. Individual teachers have distributed the syllabus units as per their specialization. Progress of the curriculum delivery is tracked by the monthly meetings and Attendance register/diary. The examination cell prepares the uniform timetable for the internal evaluation exams. A synchronized activity calendar is prepared by IQAC for the effective curriculum delivery, holistic development of students, and enrichment of the curriculum.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	Nil	0	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	Nil	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nil	Nil
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Subject Specific Project Work	292
BCom	Subject Specific Project Work	99
BSc	Subject Specific Project Work	131
MCom	Subject Specific Project Work	11

MA	Political Science	23
MA	Sociology	14
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Nil
Parents	Nil

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
This policy provides a framework for 1. Enhancing the quality of students by implementing curriculum in an effective manner, learning experience concerning teaching learning and assessment. 2. To provide an opportunity to students for active participation of students in the continual improvement of programs. 3. Extending support to good practices for systematic implementation of curriculum provided by Maharaja Chhatrasal Bundelkhand University, Chhatarpur. 4. Ensuring provision to share information with students regarding the consideration of stakeholders feedback collected over time including actions taken on raised concerns in their feedback. 5. The Institute has a separate and independent feedback committee for the collection analysis and reporting of stakeholders feedback related to academic programs with coordination of Heads of Departments. Collecting Feedback 1. The institute seeks student feedback in a form that can be collected, analyzed, and reported every time a course is delivered through course and survey. 2. A core set of questions will form the basis of a survey deployed to systematically evaluate teaching and learning in all UG, PG courses. 3. Stakeholders feedback will be collected as required for specific purposes using methods appropriate for the specific feedback sought. Actions on summarized feedback 1. All the feedbacks received from various stakeholders are summarized and analysis is carried out at the department level 2. Recommendations made from the feedback comprises of procurement of facilities and equipment, and these suggestions are brought in implementation through management i.e. Janbhagidari Samiti.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MCom	Subject Specific	30	38	38
BCom	Subject Specific	160	242	242
BSc	Subject Specific	160	406	406
MA	Sociology	30	30	30

MA	Political Science	30	68	68
BA	Subject Specific	320	1294	1294
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1942	136	7	4	7

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
7	4	2	1	1	3

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

A proper student mentoring system exists in our college for establishing a better and efficacious relationship between students and our faculty members. They act as observers, listeners and problem solvers. they help the students to improve their social skills, boost their self esteem, help in career exploration, support in academic activities and build community feeling in them. Extra classes and guidance for weak students. Efforts to improve communication skills of students. Information to students for job orientation. Inspire students to step out from comfort zone. Make students aware about the challenges they will face when they step out from college. To assist and guide the students to achieve their goals. To motivate students for better performance and better presentations. to improve professional knowledge and skills of students. To sensitize students for the problems in college and prepare them to handle it. Professional guidance is provided preferably to final year students regarding their selection of career and for their further studies in higher education.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2078	7	1:297

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
19	7	12	Nil	6

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from	Designation	Name of the award, fellowship, received from
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	state level, national level, international level		Government or recognized bodies
2018	Nil	Nil	Nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination
Nil	Nil	Nil	Nil	Nil
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The internal assessment is carried out in a systematic manner for concerned courses as per schedule. Academic calendar prepared by department of higher education is made available on notice-boards of the college. Students know about the dates of class tests/internal examination submission of assignments well in advance through displayed notices and hence they can plan accordingly. College has a transparent and continuous internal assessment system. Evaluated answer scripts are shown to the students and suggestions for improvement are made by teachers. Teachers mostly assign innovative projects to students to develop their creative skills and to engage them in critical thinking and problem-solving approaches. Students are also informed about the criteria for internal assessment and continuous evaluation during the orientation program. CCE is conducted twice in the year in various forms viz. quiz, oral, home assignment, and regular formal exam at the institutional level. It is also reiterated by teachers from time to time during regular classes.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar is prepared and released by Department of Higher Education, Govt. of Madhya Pradesh at the beginning of every academic year. The College organizes teaching and learning schedules, different programs according to the aforesaid academic calendar. The time-Table of the college is prepared and is followed by the teachers according to this calendar only. Every faculty member produces his/her monthly teaching plan and its implementation is monitored by the principal and higher authorities. So far evaluation is concerned it is both internal and external. Internal evaluation is done through CCE (Continuous Comprehensive Evaluation) and external evaluation through semester examination of UG and PG students.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.mphighereducation.nic.in/bandacollege>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
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C026	MA	Sociology	11	11	100
C018	MA	Political Science	35	34	97.1
C031	MCom	All Specified Subject	17	13	76.4
C032	BCom	All Specified Subject	60	58	96.6
C085, C116	BSc	All Specified Subject	125	118	94.4
C028	BA	All Specified Subject	508	495	97.4
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.mphighereducation.nic.in/bandacollege>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	Nil	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	English	1	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Nil	Nil
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Lokjeewan me ramkatha	Dr. Bhupendra Kumar	Popularity of Ramayan as	2018	0	Government College Banda	Nil
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2019	Nil	Nil	0
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Nil	Nil	Nil	Nil	Nil
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
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Cleanliness awareness	NSS Boys Girls Unit and Nehru Yuva Kendra	7	65
Aids Awareness rally	NSS Boys Girls Unit and Nehru Yuva Kendra	7	63
Plantation	NSS Boys Girls Unit and Nehru Yuva Kendra	7	62
Cycle Rally	NSS Boys Girls Unit and Nehru Yuva Kendra	7	65
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NSS, Adventure camp in Bijari Banda	Award	NSS	3
Sports (Short put)	First Position	Division Sagar MP	1
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Cleanliness awareness	NSS Boys Girls Unit and Nehru Yuva Kendra	Cleanliness awareness	7	65
Aids Awareness rally	NSS Boys Girls Unit and Nehru Yuva Kendra	Aids Awareness rally	7	63
Plantation	NSS Boys Girls Unit and Nehru Yuva Kendra	Plantation	7	62
Cycle Rally	NSS Boys Girls Unit and Nehru Yuva Kendra	Cycle Rally	7	65
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
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Nil	0	Nil	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nil	Nil	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	Nil	Nil
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar halls with ICT facilities	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Nil	Nil	0	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	24278	Nil	904	Nil	25182	Nil
	2628	Nil	Nil	Nil	2628	Nil

Reference Books**No file uploaded.**

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil
No file uploaded.			

4.3 – IT Infrastructure**4.3.1 – Technology Upgradation (overall)**

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	14	0	8	8	0	8	6	25	0
Added	0	0	0	0	0	0	0	0	0
Total	14	0	8	8	0	8	6	25	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)**25 MBPS/ GBPS****4.3.3 – Facility for e-content**

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	http://www.mphighereducation.nic.in/bandacollege

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	0	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Different departments make proposals to maintain and upgrade their respective departments and put them up before the College Committee for scrutiny. The final proposals are passed by the College Janbhagidari Samiti and the funds are sanctioned in the annual budget after the approval from the Janbhagidari Chairman. Laboratory Maintenance: Repairing and maintenance of sophisticated lab equipment of Physics, Chemistry, Botany is done possibly by the technicians of related owner enterprises or by outsourcing otherwise. Department holders maintain the stock of chemicals and other lab materials and the stock register

of the same. IT resources are managed and updated periodically by computer skilled personnel of the College. Wherever required, outsourcing is done for maintenance and repairing of IT infrastructure. Library: Library Committee maintains and updates book records viz. text, reference, journal or magazines along with the return of books. 'No Dues' from the library is mandatory for students before appearing in exam. Other issues such as weeding out of old titles, schedule of issue/return of books etc. are chalked out/resolved by the Librarian. Annual Stock Verification is ensured before 31st March through Faculty involvement with the help of library staff. Classrooms and Premises: Maintenance of the classrooms is done under the Janbhagidari Funding. Cleaning of the Classrooms and the premises, in general, is done by the support staff and periodically by NSS students. Outsourcing is done for the maintenance of wooden furniture, electrification, and plumbing. The fans and electrical appliances are checked and the purchase committee makes an appraisal of the requirements wherever necessary. Regular cleaning of water tanks, proper garbage disposal, and maintenance of lawns is done by the concerned Employees of the institute. Materials or books which are disposed of and expired are condemned and written off by the write-off committee.

<http://www.mphighereducation.nic.in/bandacollege>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nirdhan Yojna	14	28000
Financial Support from Other Sources			
a) National	Scholarship	1896	9068610
b) International	Nil	Nil	0

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Swami Vivekananda Career Guidance Scheme	13/11/2018	40	Government College Banda

No file uploaded.

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Swami Vivekananda Career Guidance	Nil	1024	Nil	Nil

	Scheme				
2018	Fashion Designing	Nil	52	Nil	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	Nil	Nil	Govt Art and Comm College Sagar	44	Nil
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	67	Government College Banda Sagar	Art/Commerce	Government College Banda Sagar	MA / M Com
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	1
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Judo	College	8
Badminton	College	14
Kho-kho	College	24
Volley Ball	College	24
Kabbadi	College	24
Athletics	College	61
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	State Level (Volley Ball)	Nill	1	Nill	171005A0021	Ankit Yadav
2019	State Level (Ath elatics)	Nill	1	Nill	171005A0026	Mini Roi
2019	State Level (Ath elatics)	Nill	1	Nill	161005S0082	Kovan Lodhi
2019	State Level (Ath elatics)	Nill	1	Nill	171005S0089	Nilesh Tiwari
2019	Division Level (Chi trakala)	Nill	Nill	1	161005S0019	Shrasti Sen
2019	Division Level (Mimikri)	Nill	Nill	Nill	151005A0003	Sultan Lodhi

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

College students actively participate in various academic activities such as extra classes, discussions with the teachers, group discussions. They also take an active part in essay competitions, quiz competitions, drawing and painting competitions. Students have strong representations in all cultural and sports and games committees and help in organization and management of events. Various cultural activities such as farewell party for final year students and freshers party for fresh students are organized. Students organize, and celebrate the National Teachers Day every year by cultural programme, intra-faculty and inter-faculty cultural and sports competitions, and other National celebrations that include, Independence Day, Republic Day, Science Day, and various NSS and social service activities The students perform stage shows on the occasion of national festivals such as republic day , independence day, constitution day and yoga day etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college has adopted the following practices for decentralization and participative management- The decentralized governance model is obvious in each field in deciding and implementing the student-centric programmes and activities. Regular meetings are conducted amongst the Principal, teaching and nonteaching faculty and students. The HODs of all the departments also hold meetings at the beginning of the academic session. All the important matters and the plan of action for the session is chalked out in these meeting. The IQAC organizes a meeting with the HODs, conveners of committees, Account Bursars, etc. There are Academic, Administrative, Sports, Extension, and Co-Curricular Committees headed by Coordinators or HODs who are respectively responsible to call meetings and have full power to take decisions and actions under the Chairpersonship of the Principal. Janbhagidari Samiti comprising Chairman (nominated by govt.) principal and members collectively and judiciously decide and execute the agenda in utilizing the Janbhagidari fund.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	College follows and adheres to academic calendar designed and scheduled by MP Higher Education for all its academic activities. College completes the curriculum within the stipulated timeframe and calendar. College tries to shift the teaching learning process from conventional methods to modern methods.
Library, ICT and Physical Infrastructure / Instrumentation	The College constantly and continually expands and upgrades the physical infrastructure from funds received from UGC, World Bank, State Govt, and other funding agencies. The College is committed to improve the teaching-learning process with modern aids. It has created smart-class rooms with Wi-Fi connectivity, LCD, projectors with latest technology.
Examination and Evaluation	Continuous Comprehensive Evaluation (CCE) is conducted twice and through different modes of exam to assess the overall performance of the students.

Admission of Students	College Chalo Abhiyan is organized to improve GER. Teachers visit the nearby schools to motivate and aware the students about college and its standard college to escalate GER.
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6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	The administration and other works are governed through the govt. email id of the college.
Finance and Accounts	All the finance and accounts activities are regulated through Sagar treasury using IFMIS as per the MP state government norms.
Student Admission and Support	Student admission is regulated through e-pravesh portal of Madhya Pradesh Higher Education Department. The scholarships are distributed to the students through the online Madhya Pradesh State Scholarship portal.
Examination	The students fill their examination online mode and the affiliating college issues the admit cards to the students. The marks of internal and external examinations of the students are communicated to them through their online portal.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	Nil	Nil	Nil	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Nil	Nil	Nil	Nil	00
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1. Medical Reimbursement 2. Maternity benefits as per norms 3. Opportunities for international exposure, as per norms. 4. Provident fund for all the employees who fall under the eligibility criteria as per MP state Govt. norms 5. 3 reservation in admission in MP Higher Education to the wards of Employees. 6. All the non-doctoral staff members are encouraged to get enrolled for part-time Ph.D. program. 7. Study leave for pursuing higher studies.	1. Medical Reimbursement 2. Maternity benefits as per norms 3. Provident fund for all the employees who fall under the eligibility criteria as per MP state Govt. norms 4. 3 reservation in admission in MP Higher Education to the wards of Employees	Gaon Ki Beti, Pratibha Kiran, Postmatric Scholarship (SC/ST/OBC), Vikramaditya Yojana,

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Financial audit at Govt. College Banda is done at two different levels. 1. Internal Audit 2. External Audit Internal audit is done by the internal auditors mostly CAs selected by the due process and as per guidelines of the MP Finance and accounts department. The external audit is done by the auditors appointed by the Accountant General (AGMP).

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Nil	Nil	Yes	Principal
Administrative	Nil	Nil	Yes	Principal/Administrative

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Nil

6.5.3 – Development programmes for support staff (at least three)

Uniform and torches are provided to watchmen. Uniform is also given to Janbhagidari Samiti deployed supporting staff.
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Innovative techniques of teaching with LCD Projector, desktop/laptop, PPTs, e-resources etc. have been adopted in the classroom. 2. Innovation in pedagogy such as group discussions, interactive teaching, and peer group study method. 3. Strengthening laboratories and classroom infrastructures.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Nil
c) ISO certification	Nil
d) NBA or any other quality audit	Nil

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Meditation and Stress Management Workshop for Teaching Staff, Students and Non Teaching Staff	13/11/2018	28/11/2018	28/11/2018	113
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Woman Mentoring	05/12/2018	05/12/2018	37	21

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

NSS UNITS made the students aware about “Clean my town and surroundings” NSS Unit of College organized “Cleanliness rally” College staff including Principal and students took oath to say no to plastics. Save paper drive is initiated (use paper on both the sides)

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	Nil	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Swachhta Pakhwara	01/08/2018	14/08/2018	62
World AIDS Day	01/12/2018	01/12/2018	130
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Students and staff were made aware through a general awareness program to check and stop the unnecessary energy and water consumption on the campus. 2. Cleanliness Campaign in Gardens of College campus by 25 NSS students. 3. Expansion of green cover through regular plantation during the rainy season and regular care for the conservation of green cover.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Yoga and Meditation : In the present scenario, there are many challenges before the youngsters. The stress and pressure is not related to examination and education alone, but is also related to their career. Usually the students who take admission in or college belong to the lower-income groups. The majority of these students have to cater to the finances for college education on their own, and in this regard, they often face pressure physically and mentally. Yoga and meditation make the students physically strong and flexible, and meditation helps in focusing better and improves concentration and mental ability. It gives the right direction to the students energy. Therefore, the institution has selected yoga and meditation as the best practice it is relevant and

important not only for the physical fitness of teaching, nonteaching staff, and students but also for their mental fitness. Computer Awareness: Computer awareness is very essential for the teachers and the students. It is of great importance from the examination point of view. In the current global scenario, the use of computers and the internet cannot be done away with. Our institution has made special efforts to provide computer skills to the students and teachers.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.mphighereducation.nic.in/bandacollege>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Since the Vision of the Institute focuses on comprehensive and sustained growth of the students, the college aims to bring the economically weak rural and tribal youth into the mainstream and make them responsible citizens of India. Students need a break from the classroom and lectures to rejuvenate and extracurricular activities are the best way to regain that energy and enhance students' personalities. While academics play a significant role, sports-related activities are also important in shaping the personality and character of a student. With the same ideology, College emphasizes college sports and encourages its students to participate in various tournaments. Students not only stay fit and healthy by actively participating in sports, but they also learn effective ways to handle pressure in times of crisis. Keeping in view the importance of sports in today's scientific era and its vitality in the shaping of individual's personality and health and fitness, the college lays considerable emphasis on students' participation in various sports and field activities. The spacious grounds of the college are laid out into playfields for Kho-Kho, Volleyball, and Badminton, etc. Facilities have also been provided for Yoga and Kabaddi.

Provide the weblink of the institution

<http://www.mphighereducation.nic.in/bandacollege>

8.Future Plans of Actions for Next Academic Year

1.Improve Gross Enrolment Rate 2.Initiate peer learning that benefits both slow learner and advanced learner. 3.Increase Infrastructural Facilities